OPEN POSITION

TITLE: COVID RESPONSE COORDINATOR (NURSE CASE MANAGER)
LOCATION: CEDAR CITY, UT
STATUS: TEMP (30 MONTHS), FULL-TIME, NON-EXEMPT, HOURLY
BENEFITS: MEDICAL, DENTAL, VISION, LIFE, LTD, PTO & 401K MATCH
PAY: DOE
CLOSE: ONCE FILLED

JOB SUMMARY
Works collaboratively with Tribal administration, health administration, medical providers, and other members of the health care team to coordinate the Tribe’s response to COVID-19 and other public health concerns. Oversees testing and vaccine efforts. Oversees collection and reporting of data related to testing (including contact tracing), vaccines, and treatment of COVID-19. Educates patients, families, community members, and staff to help them manage the COVID-19 pandemic and overall health care needs. Facilities communication, coordinates services, address barriers, and promotes optimal allocation of resources while balancing clinical quality and cost management.

REQUIREMENTS

General Requirements:
- Must be insurable through the Tribe’s vehicle insurance.
- Must pass a criminal and fingerprint background check according to P.L. 101-630 standards.
- Must pass a pre-employment alcohol/drug screening.

Education & Experience:
- Associate degree or higher in Nursing.
- One (1) year experience providing direct patient care and entering electronic medical records, preferably with AthenaHealth.
- Project and/or health care administration experience preferred.
- Experience in epidemiology and/or data collections and reporting preferred.

License & Certification:
- Valid Utah Driver’s License and maintain thereafter.
- Valid RN license with the State of Utah and maintain thereafter.
- Valid First Aid, CPR and/or BLS Certified (Red Cross or American Health Association) or obtain within three months of hire and maintain thereafter.

HOW TO APPLY
Application is available via link (https://adobe.ly/3liFryc) or can be obtained online at www.utahpaiutes.org/employment. Please submit your completed application with the following attachments: resume, a copy of your Driver’s License and any additional degrees, certificates, licenses required in the announcement. to: Fax: 435.238.4987 or ATTN: HR Manager, 440 N Paiute Dr., Cedar City, UT 84721.